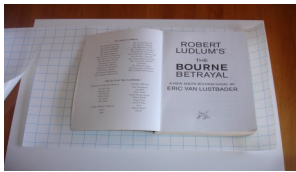




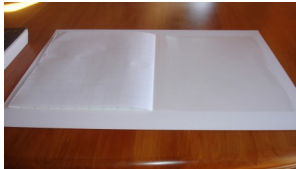
## Step-by-step covering guide for

## Book Protection Cover & CoverCare

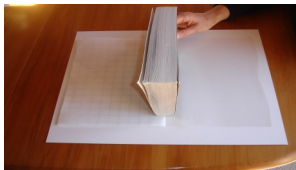
A premium protective covering for paperbacks, magazines, periodicals and journals.



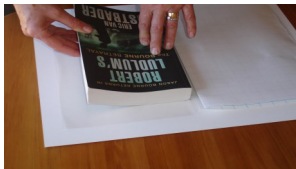
**STEP 1.** Open the book and cut the self adhesive covering approximately 3 cms larger than the total size of the book including the spine.



**STEP 2.** Peel the backing paper from the covering to the centre and crease. Do not remove the backing paper from the whole sheet.



**STEP 3.** Position the centre of the book spine over the centre of the crease in the backing paper.



**STEP 4.** Slowly roll the book onto the adhesive covering. This allows only one edge the spine to stick initially. Use a squeegee to push any air bubbles from the spine to the edge.



**STEP 5.** Cut triangular corners off the covering adhesive flush with the corner of the book. Retain these corners. Make an angle cut into the shoulder of the book at the top and bottom. Fold the adhesive covering over each edge of the book cover, folding from the centre of each edge first and smooth down the covering with a squeegee as you go. Stick the triangular corners to each inside corner for extra reinforcement. Peel off the remaining backing paper and repeat steps 4 and 5. Ensure the covering is firmly attached to the spine.



**STEP 6.** Cut off the tags at the top and bottom of the spine.

**Note — please remember to put on any required labels, e.g. barcode, subject genre, etc, prior covering the book.**